



Westminster  
Village North

April 28, 2020

An ongoing response to long-term care guidelines:

The virus that causes COVID-19 is thought to spread mainly from person-to-person, between people who are in close contact with one another (within about 6 feet) through respiratory droplets when an infected person coughs or sneezes. It may be possible that a person can get COVID-19 by touching a surface or object that has the virus on it and then touching their own mouth, nose or possibly their eyes, but this is not thought to be the main way the virus spreads.

We continue to be vigilant with preventive measures that include proactive screenings for residents and employees, immediate isolation of anyone that exhibits symptoms on our designated COVID-19 wing while they await testing and maintaining normal staffing levels to provide the highest quality of care for our residents.

Here are the ways we have responded to the pandemic:

- Residents are being restricted to their residential area of the Village.
- Communal dining has ceased, and meals are provided in their rooms/apartments.
- Activities are being provided in apartments or rooms; and check-ins have been provided for emotional support.
- The campus is being disinfected daily with proper cleaning solutions
- Wellness checks are being performed on residents daily.
- Masks are available for all residents.
- Off-site shopping and errand running are being performed by staff.
- Staff are being screened at the beginning of each shift. No staff member will be admitted with a temp above 99.3, symptoms including chills, shortness of breath, vomiting, diarrhea, travel outside of the US in the past 14 days, and exposure to someone who has tested positive, or is being tested, for the coronavirus.
- To avoid cross-contamination, we have created an isolation wing in the health center for: Any resident who tests positive (Red zone), any new admission from the hospital or person experiencing any symptom (Yellow Zone).
- Created an Emergency Staff Policy in the event of a possible emergency, and re-educated staffing on proper infection control practices.
- Stocked appropriate levels of Personal Protective Equipment (PPE) in case needed.
- Daily management conference calls have been put in place to keep all management updated on the most recent news and best-practices.
- Provided reporting to the Indiana State Department of Health and Marion County Department of Health.

- Cooperated with hospitals to accept discharges of patients who have tested positive.
- Provided immediate notification to residents and families when community was exposed.
- Created a website and phone system for communication, including question form which will be responded to promptly by leadership.
- Communicated with residents and responsible party when testing has been indicated.
- Complied with all patient privacy laws (HIPAA).

Contact Information:

Independent and Assisted Living:

- Shelley Rauch, Executive Director: ext. 3500
- Jami Blanton, Residential Nurse Manager: ext. 2660

Health Center:

- Shannon Poole, Administrator: ext. 3570
- Jackie Davidson, Director of Nursing: ext. 2830

Ombudsman:

- Covering Boone, Hamilton, Hancock, Hendricks, Johnson, Marion, Morgan and Shelby counties:  
Robin Kimp, 317-631-9410 ext. 2253, 317-829-3077 or [Robin.Kimp@isli.net](mailto:Robin.Kimp@isli.net)
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